



DEPARTURE FORM

Please fill out this form if you plan to leave the US due to one of the following reasons:

- You have completed your program at OSU/INTO OSU
- You are taking a break from your studies for one or more terms
- You have completed your Optional Practical Training (OPT) or Academic Training (AT)
- You will discontinue your Optional Practical Training (OPT) or Academic Training (AT)

Before departing, make sure that you have withdrawn from any necessary classes and review any outstanding holds and account balances. If you need to withdraw from classes it is your responsibility to complete the online withdrawal survey from the registrars office before the withdrawal deadline. Please work with OIS to get full approval for this.

*Graduate Students: please make sure you contact the graduate school to fill out additional paperwork for a leave of absence.

To be completed by the student:

Last name (family) _____ First name (given) _____

OSU ID _____ Visa Type (circle one) F-1 J-1 Other: _____

Degree level (circle one) INTO OSU Bachelors Masters Doctorate

Date you plan to leave the US: _____

*Make sure to update your address, phone and email at ipconnect.oregonstate.edu

Please indicate type of departure (select one)

I will stop studying at INTO OSU/OSU and leave the US

End of current term

Middle of term (requires OIS approval and Office of the Registrar withdrawal survey)

I have completed my degree/program at INTO OSU/OSU and will leave the US (please select one option below)

I plan to depart the US within my grace period (60 days from the last day of classes for F1 and 30 days from the last day of classes for J1). *If you depart the US after graduation, and before your OPT/AT approval by USCIS, you may not return to the US in F or J status. All options for employment will be lost.

I plan to remain in the US on another visa type. New visa type _____

I plan to leave the US and discontinue my OPT or AT. Date of departure _____

Will you return to OSU/INTO OSU in the future? (circle) Yes No Term/Year: _____

Please note if you plan to return you will be required to get a new I-20

Please read the below statements and sign:

- Sponsored students only: I understand that I must notify my sponsor of my departure and that any financial or other sponsorship consequences are my responsibility. * Under the terms of our agreement with sponsors, OSU is required to provide departure information to sponsors each term.



Office of International Services

Oregon State University, University Plaza, 1600 SW Western Blvd Suite 130, Corvallis, OR, 97333

T 541-737-6310 | F 541-737-6226 | <http://international.oregonstate.edu/> | OIS.Student@oregonstate.edu

- All students: I understand that this form must be complete before I am eligible to withdraw from INTO OSU/OSU, and that I must not withdraw from my courses until I have approval from an International Student Advisor

Student Signature: _____ **Date:** _____

International Student Advisor: _____ **Date:** _____

INTO OSU Students ONLY-please get signatures below:

INTO OSU Finance: _____ **Date:** _____

- Checked TSAAREV
- Checked program extension (if applicable)
- Created cancellation task (if applicable)

INTO OSU Housing: (Only required if you live on campus): _____ **Date:** _____

INTO OSU Academic Support/ Advisor: _____ **Date:** _____

- Checked banner holds
- Updated banner advisor
- Reviewed Learning Center holds
- Checked future term(s) registration (requested drop, if applicable)
- Completed withdrawal survey (if applicable)
- Checked program extension (if applicable)

Please submit completed forms to the OIS office at University Plaza Suite 130 or the ILLC Welcome Desk or via email at ois.student@oregonstate.edu