



VACATION TERM REQUEST

To be eligible for a vacation term you need to have three terms of consecutive full time enrollment.


Degree Seeking Students: The summer is an automatic vacation term if you intend to return to your studies in the following fall term. If you wish to take a term off outside of summer, please fill in the information below.

INTO OSU Students: You must fill out this request for any term you wish to take off. If you are changing from one degree level to another you should also fill out this request if you wish to take a break in-between terms.

Graduate Students: You must also get approval from the Graduate School to take a vacation term through the Leave of Absence process.

Other restrictions may apply. Please review the Registration Requirements page on our website for more details about vacation term and see an International Advisor if you need further assistance.

Name: _____ OSU ID: _____

Current U.S. Address: Go to <https://ipconnect.oregonstate.edu> Click on  Select biographical information, then Local U.S. Address and Contact Information E-Forms. * You are required to report your information to SEVIS to maintain your immigration status.

Which term would you like to take off (circle one):
 Fall Winter Spring Summer Year: _____

Please read statements and sign below:

- I have registered full time for the last three terms or am changing to a new degree program
- I understand that after this vacation term I must return to OSU/INTO OSU and register full time.
- If I am changing degree levels, I understand that this vacation term is only approved if I progress to my new program.
- Sponsored students only: I understand that I must obtain approval from my sponsor for my vacation and that any financial or other sponsorship consequences are my responsibility. * Under the terms of our agreement with sponsors, OSU is required to provide enrollment information to sponsors each term.

Signature: _____ Date: _____

****THIS PAGE FOR INTO OSU STUDENTS ONLY****

INTO OSU Academic Support/Pathway Advisor: _____ **Date:** _____

Student is requesting a:

Vacation Term

Progression Break

Current program (circle one): AE UGPW GPW OSU

Return program (circle one): AE UGPW GPW OSU

Progression status (circle one): Potential progressor Confirmed progressor N/A

Completed Google spreadsheet

INTO OSU Finance: _____ **Date:** _____

Checked TSAAREV

\$2000 deposit is required

INTO OSU Housing (if required): _____ **Date:** _____