



Program Information for Extension of Exchange Visitor Program

The OSU sponsoring faculty who will act as a supervisor of the international exchange visitor may complete this form and share it with their Department Contact in order to provide the Department Contact the information needed to complete the J-1 exchange visitor sponsorship application process.

If you have any questions while completing this form, please contact the Office of International Services' J-1 exchange visitor service team at OIS.Scholar@oregonstate.edu.

Exchange Visitor's Information

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|--------------------------------|-------------------------------|
| Exchange Visitor's First Name: | Exchange Visitor's Last Name: |
| OSU ID (if known): | Email: |

Sponsoring Faculty Member's Information

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| Sponsor: |
| Sponsor's Title: |
| Sponsor's Email: |

Exchange Program Information

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|------------------------------|----------------------|---------------|
| Requested Program Extension: | Extension in months: | New End Date: |
|------------------------------|----------------------|---------------|

Describe the program in which the exchange visitor will be participate at OSU during the extension period::

Describe the exchange visitor's role in the program:

Are there any significant changes in the Scholar's program? If yes, please describe the anticipated changes:



| Location of Program Activities | |
|--|--|
| If more than 10-days of the exchange visitor's program will take place off the OSU Corvallis campus , provide the complete address(es) and estimated dates. | |
| OSU Payments (if the exchange visitor will <u>not</u> be paid through OSU, skip this section) | |
| Examples of payments include, but are not limited to: Payroll, Stipends, Travel & Expense Reimbursements, Scholarships/Fellowships, Independent Contractor Payments, Royalties/Commissions, Honoraria Prizes/Awards. | |
| If the exchange visitor will be an OSU employee or postdoctoral scholar , provide information about the position. | |
| Position Title: | FTE: |
| Payment Amount: | Total amount of expected payments: |
| If the exchange visitor will receive a non-payroll payment , provide information about the payment. | |
| Type of Payment: | |
| Payment Amount: | Total amount of expected payments: |
| Shipping Information | |
| Once this sponsorship application is processed and approved, the immigration form DS-2019 will be issued for this exchange visitor (and dependents if applicable). The exchange visitor must receive the original DS-2019 form(s). | |
| Who will be responsible for the cost of shipping these documents to the exchange visitor? | <input type="checkbox"/> Exchange Visitor. The exchange visitor will receive an email with instructions on how to create and pay for a shipping request. <input type="checkbox"/> Charge to Department Index. International Services will mail to the exchange visitor, charging the department's index. <input type="checkbox"/> Send via Campus Mail. International Services will send to the OSU Department via campus mail. The OSU Department will mail to the exchange visitor. <input type="checkbox"/> Exchange Visitor Pick Up. The exchange visitor will pick-up the documents at International Services' office. |
| OIS Service Fee Payment Information | |
| Select the payment method for the \$500 OIS Service fee: | <input type="checkbox"/> Payment by Department. Index #: _____ <input type="checkbox"/> Exchange visitor is responsible for payment |